

# Welcome to the



# Virtual Open House

**March 24, 2020**



Society for  
Technical  
Communication

# Let's chat about the P&P SIG . . .

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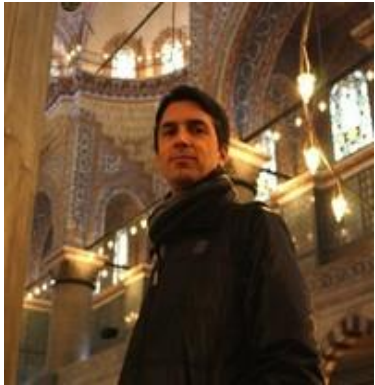
- Who we are
  - SIG leadership team
  - SIG at a glance
  - Membership benefits
- Our plans for 2020
  - Goals
  - Events
  - Volunteer opportunities



Ann Marie Queeney  
Manager



Louise H. Tincher  
Communications Manager



Rich Hellinga  
Membership Manager



Tricia Spayer  
GoToMeeting Technical  
Manager



Emily Kowal  
Leadership Team Member



Dawnell Claessen  
Leadership Team Member



Andrew Habashi  
Treasurer & Website Manager

# P&P SIG's Mission Statement

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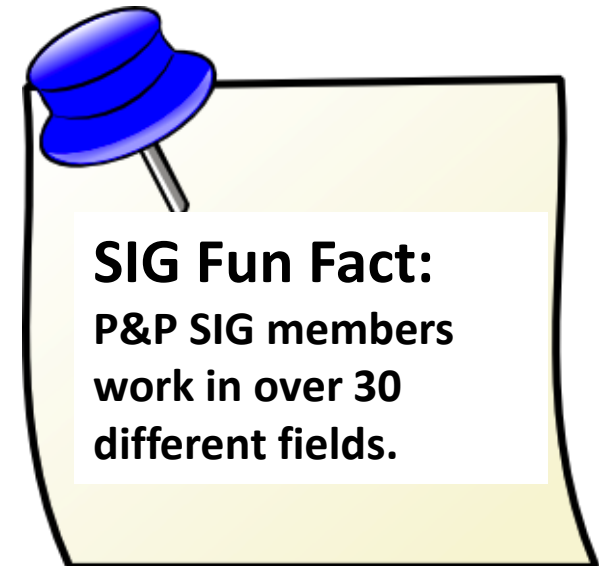
*The P&P SIG provides opportunities for its members to (a) develop their expertise in and (b) promote the discipline of policies and procedures communication through networking, presentations, publications and professional support.*



# P&P SIG at a glance.

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- 176 members
- New professionals
- Career changers
- Experienced P&P professionals
- Retired P&P professionals
- Students



# Membership benefits

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- **News blasts:** stay current on news about the P&P SIG, other STC communities, and STC.
- **Webinars:** attend free educational programs.
- **P&P SIG members-only LinkedIn group**  
<https://www.linkedin.com/groups/4462932/>



# More membership benefits

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- **Discussion List:** Post inquiries regarding P&P and receive valuable feedback from our members. [http://www.stc-pp.org/mail\\_lists/](http://www.stc-pp.org/mail_lists/)
- **Summit events:** Meet P&P members and learn more about the SIG at our annual business meeting. Complimentary lunch afterward.
- **“P&P SIG Member Spotlight”:** Share your activities or accomplishments that further P&P or technical communication.







# 2020 STC CAA “Bronze Award” winner

Our citation states: “For your ongoing dedication in promoting and exalting the discipline of policies and procedures communication in our community and beyond.”



The medal reflects the 2019 award. The medal is being updated.

# 2020 Goals

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1. Strengthen the sense of community among P&P SIG members.
2. Provide members opportunities to learn about the policies and procedures field and career development.
3. Increase collaboration with other STC communities.



# Upcoming plans

- Webinars
- Partnering with other STC communities.
- Possibilities
  - Informal virtual sessions. Open discussion format. Not recorded.

# P&P SIG Volunteers

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**ALL** of our services and programs are made possible by our talented, dedicated volunteers.

We have opportunities to match your interests and schedule.

Check out the P&P SIG Volunteer Info Sheet on the P&P SIG website.

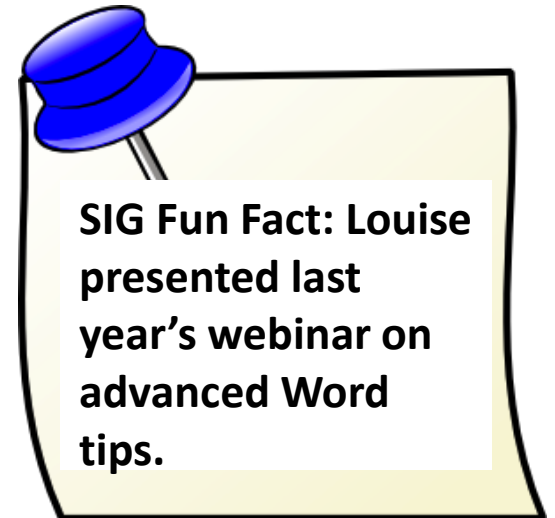


# STC DSSA Winner

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- The DSSA recognizes the hard work and commitment of STC's community leaders.
- Louise H. Tincher was awarded the 2020 STC Distinguished SIG Service Award for her contributions to the P&P SIG.

Certificate states: "For your longstanding commitment, leadership, and generous sharing of your time and expertise to the Policies and Procedures SIG."



# Questions and final remarks

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Thank you for attending  
our virtual Open House.

